







Courses	Age	 Intensive General English <sup>(18~)</sup> (CRICOS CODE: 076512C)	 Full Immersion General English <sup>(16~)</sup> (CRICOS CODE: 076511D)	 Cambridge FCE <sup>(18~)</sup> <sup>*7</sup> (CRICOS CODE: 079589B)	 Cambridge CAE <sup>(18~)</sup> <sup>*7</sup> (CRICOS CODE: 079085D)			
Weeks		1 ~ 11	12 ~ 23	24~52	1 ~ 11	12 ~ 23	24~52	12
General English	20 hrs/wk	✓			✓			<div>(FCE) Hours of Tuition: (CAE)</div> <div>25 hrs face to face teaching + 10 hours structured study</div> <div>4 hours evening class (Mon - Thur) is available for SPC dormitory students only</div> <div>Level : Intermediate   Level : Upper Intermediate</div>
Skills Class *1	4 hrs/wk	—			✓			
TOEIC / IELTS / FLUENCY								
Weekly Review Test *2	1 hr/wk	—			✓			
 Test*3		✓ (min. 4 wks)			✓ (min. 4 wks)			
 Test*3		—	✓		—	✓		
Job Support *4		✓			✓			✓
Free Daily Activity		✓			✓			✓
Price	/wk	\$ 330	\$ 310	\$ 300	\$ 360	\$ 340	\$ 330	\$ 290
Enrolment Fee		\$ 250						
Materials	3 hrs/wk	\$ 10						
1-2-1 Private Lesson *5		\$ 100 (Optional)						
Start Date (Recommended) *6		Every Monday (25/Jan/2016; 18/Apr/2016; 11/Jul/2016; 03/Oct/2016; 27/Dec/2016)						TBA

Accommodation & Lifestyle		On campus Dormitory <sup>(18~)</sup> 4 in 1	Homestay <sup>(18~)</sup> Single	Homestay (Under18) Single	Others (Holiday Accommodation, etc)
Meals	SPC Meal (21 meals/wk)	✓	—	21 Meals by Host Family	—
	SPC Lunch (5 Lunch/wk)	—	\$ 25 (Optional)		\$ 25 (Optional)
	Homestay (16 meals/wk)	—	✓	✓	—
SPC Academic Facility Use Wi-Fi (24H) / Movie Room / PC Room		7 am - 10 pm	✓	✓	✓
SPC Sport Facility Use Swimming Pools / Tennis Court / Gym / Putting area Basketball Court / Jacuzzi / Golf		7 am - 9 pm	7 am - 6:30 pm	7 am - 5 pm (+Free Daily Pick Up & Drop Off *10)	7 am - 6:30 pm
Evening Lesson *8		✓	—	—	—
Price	/wk	\$ 190	\$ 230	\$ 280	—
Placement Fee		\$ 250	\$ 250	\$ 330	\$ 300
Free Airport Pick Up (weekend check in)		✓	✓	( + Free Airport Drop Off )	( + Free Airport Drop Off )
Extra Night Stay ( Meals Included )	/day	\$ 40	\$ 40	\$ 45	—

## Other Fees

SPC Notebook	FREE	TOEIC SP Test *3	\$ 180	SPC Deposit *12	\$ 300
Textbook Purchase (optional)	Appx \$ 60 /book	Cambridge Exam (CAE / FCE)	TBA	Telegraphic Transfer	\$ 20
Re-Placement Fee *11	\$ 100	Airport Pick up Drop Off	TBA	Credit Card (Visa / Master)	3.5 %
OSHC (monthly)	TBA	Supervision for Under 18	\$ 30 /w	Christmas Homestay Supplement *13	\$ 100

## Other Courses (More information, please see the next pages)

Holiday Courses	English Plus	Other Courses
Junior Program	English + Zoo/ Local School Volunteer	TAFE Pathway
Local School (Short Course)	English + Scuba Diving	Group Study Tour
Parent and child	English + Golf	
Homestay at Teachers		

All prices are in Australian dollars and may change without notice.

SPC provides 24 hour Emergency Support for all students.

## Holiday Courses

Junior Program / Super Junior Program	The Junior Program is held in July and August for 7 weeks for 10-18 years old students. During the Junior Program period, the Super Junior Program is held for 6-9 years old students for 2 weeks. The weekly schedule for both program includes 12 hours of ESL, 4 half days activitie and 1 full day activities.			
Local School Program	SPC arranges the Local School Program for 12-17 year old students. The Local School Program requires a prior inquiry to confirm the avaiability with local schools. SPC recommends this program for students who have an English level of intermediate or above.			
Parent and child	Parents and/ or guardians can bring their child (or young family members) to join our program. While the child is studying in either the Junior Program or Local School Program, the parent/guardian can also study at SPC. Extra requests are dependent on availability.			
Homestay at Teachers	Students can do homestay at a teacher' s house while they have English lessons. The number of teaching homestay is limited. SPC recommends students to inquire before applying.			
Course & Weeks		Price	Additional Fee	Inclusions
Junior Program / Super Junior Program	1st week	\$ 1600	<b>Single Placement:</b> \$100 /wk <b>Peak weeks (25-29/07; 01-05/08; 15-19/08):</b> \$50/wk <b>Unaccompanied minor:</b> \$150	Enrolment, ESL, Activities, Homestay placement, Homestay, Daily transfer to SPC *10, 3 meals a day, Airport pick up and drop off, Underage supervision, SPC journal, SPC T-shirt
	From 2nd week	\$ 900/wk		
Local School Program	1st week	\$ 2040	<b>Single Placement:</b> \$100 /wk Only in March, July, August	Enrolment, Local school support, Local school attendance, Counselling, Homestay placement, Homestay, 3 meals a day, daily transfer to local school, Airport pick up and drop off, underage support
	From 2nd week	\$ 1320/wk		
Parent and child				
<b>Parent:</b> SPC Intensive General English <b>Child:</b> Local school <b>Accommodation:</b> Homestay	1st week	\$ 3170	<b>Parent</b> Upgrade to Full Immersion: \$30 /wk	Enrolment (parent and child), Local school support, Local school attendance, Parent and child special counselling, Intensive General English fee, Material fee, Homestay placement, Homestay, 3 meals a day for child, 2 meals on weekdays and 3meals for weekends for parent, SPC cafeteria on weekdays for parent, Airport pick up and drop off, Daily transfer to local school
	From 2nd week	\$ 1925/wk		
<b>Parent:</b> SPC Intensive General English <b>Child:</b> SPC Junior Program <b>Accommodation:</b> Homestay	1st week	\$ 2835	<b>Parent</b> Upgrade to Full Immersion: \$30 /wk <b>Child</b> Peak weeks (25-29/07; 01-05/08; 15-19/08): \$50 /wk	Enrolment (parent and child), ESL, Activity, SPC journal, SPC T-shirt, Parent and child special counselling, Intensive General English fee, Material fee, Homestay placement, Homestay, 3 meals a day for child, 2 meals on weekdays and 3 meals for weekends for parent, SPC cafeteria on weekdays for parent, Airport pick up and drop off, Daily transfer to SPC
	From 2nd week	\$ 1690/wk		
<b>Parent:</b> SPC Intensive General English <b>Child:</b> Local School <b>Accommodation:</b> Holiday Accommodation	1st week	\$ 3377	<b>Parent</b> Upgrade to Full Immersion: \$30 /wk <b>Parent</b> Lunch at SPC cafeteria: \$25 /wk	Enrolment (parent and child), Local school support, Local school attendance, Parent and child special counselling, Intensive General English fee, Material fee, Holiday Accommodation placement, Holiday Accommodation (studio type) Airport pick up and drop off
	From 2nd week	\$ 2432/wk		
<b>Parent:</b> SPC Intensive General English <b>Child:</b> SPC Junior Program <b>Accommodation:</b> Holiday Accommodation	1st week	\$ 3042	<b>Parent</b> Upgrade to Full Immersion: \$30 /wk <b>Parent</b> Lunch at SPC cafeteria: \$25 /wk <b>Child</b> Peak weeks (25-29/07; 01-05/08; 15-19/08): \$50 /wk	Enrolment (parent and child), ESL, Activity, SPC journal, SPC T-shirt, Parent and child special counselling, Intensive General English fee, Material fee, Holiday Accommodation placement, Holiday Accommodation (studio type) Airport pick up and drop off
	From 2nd week	\$ 2197/wk		
Homestay at Teachers	1st week	\$ 2200	N/A	Enrolment, ESL 15 hours/week, Homestay & teaching placement, Homestay, 3 meals per day, Airport pick up and drop off
	From 2nd week	\$ 1512.50/wk		

## More Cases for Parent & Child

Parent and 1 child		Local School	Junior Program
Parent & Child Homestay	1st week	\$3170	\$2835
	From 2nd week (per week)	\$1925	\$1690
	Homestay extension (weekly only)	\$515	\$515
Holiday Accommodation	1st week	\$3377	\$3042
	From 2nd week (per week)	\$2432	\$2197
No Accommodation	1st week	\$2055	\$1720
	From 2nd week (per week)	\$1410	\$1175
Parent and 2 children		Local School	Junior Program
Parent & Children Homestay	1st week	\$4915	\$4245
	From 2nd week (per week)	\$3225	\$2755
	Homestay extension (weekly only)	\$795	\$795
Holiday Accommodation	1st week	\$5092	\$4422
	From 2nd week (per week)	\$3802	\$3332
No Accommodation	1st week	\$3420	\$2750
	From 2nd week (per week)	\$2430	\$1960

SPC provides 24 hour Emergency Support for all students.

## English Plus

English + Zoo / Local School Volunteer	SPC can organise an English + Volunteer Program. The volunteer activity is either at a local school or zoo. The Local School Program requires prior inquiry to local school. Also, a Blue Card is necessary to apply for this program. The Blue Card application process should commence at least 3 months before enrolment.
English + Scuba Diving	Cairns is famous for the Great Barrier Reef, which is registered on the World Heritage list. For a unique experience, get an Open Water diving license after studying English.
English + Golf / Agriculture	SPC introduce other activities, such as golf training and farm course. Please contact us for further information if you are interested.

2 weeks Package		Price	Additional Fee	Inclusions
English + Zoo / Local School Volunteer	Homestay	\$ 2175	<b>Weekday Lunch at SPC Cafeteria: \$25/wk</b>	Enrolment, Intensive General English 1 week, Material Fee, Volunteer Placement, Volunteer for 1 week, Homestay Placement, Homestay for 2 weeks, 2 meals on weekdays, 3 meals on weekends, Airport pick up (NO drop off)
	Dormitory	\$ 2095	Lunch during volunteer period is to be prepared by students	Enrolment, Intensive General English 1 week, Material Fee, Volunteer Placement, Volunteer for 1 week, Dormitory Placement, Dormitory for 2 weeks, 3 meals per day, Airport pick up (NO drop off)
English + Scuba Diving	Homestay	\$ 2050	<b>Weekday Lunch at SPC Cafeteria: \$25/wk</b> <b>LEVY: \$40 (pay on boat)</b>	Enrolment, Intensive General English 1 week, Material Fee, Diving Placement, Diving Material, Diving Lessons, Homestay Placement, Homestay for 2 weeks, 2 meals on weekdays, 3 meals on weekends, Airport pick up (NO drop off)
	Dormitory	\$ 1970	<b>LEVY: \$40 (pay on boat)</b>	Enrolment, Intensive General English 1 week, Material Fee, Diving Placement, Diving Material, Diving Lessons, Dormitory Placement, Dormitory for 2 weeks, 3 meals per day, Airport pick up (NO drop off)

## More information for Price list

### \*1&2 Skills Class 4 hrs/wk & Weekly Review Test

The Skills Class gives students additional ways to approach their study. Each class includes elements of TOEIC (Business) / IELTS (Academic) / FLUENCY to generate deeper understanding of all aspects of the English language. The Weekly Review test guides students for self-study and follow up practice.

### \*3 TOEIC IP & SP Test

**TOEIC IP** **TOEIC SP**

IP is the Institutional Program Test. It is a genuine test and gives an Institutional Program Score Report without a student photograph. Students who enrol for 4wks with at least Pre Intermediate level will receive an IP test for free.

SP is the Secure Program Test. It is usually known as TOEIC public test. This is the official test held only every four weeks and provides students with an Official Test Report with student photograph. Every SPC student enrolled for 12 weeks or more in Intensive and Full Immersion courses will be able to take one TOEIC SP test for free during the course.

TOEIC Official Test Schedule	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
2016	22nd	19th	11th	08th	06th	03rd	1st 29th	26th	23rd	21st	18th	09th

### \*4 Job Support



We understand how important job hunting is to students. That's why we help with TAX file numbers (TFN), Curriculum vitae (Resume) writing in English, Job hunting seminars and assistance in finding jobs.

### \*5 1-2-1 Private Lesson

Each lesson is for one hour a day over three days. This means three hours of additional individual conversation practice.

### \*6 Recommended Start Dates



The General English courses allow students to enroll on any Monday throughout the year (or the first working day of the week). The course is cyclical, meaning teachers move through the course materials over a 12 week cycle. The Recommended Start Dates is strongly recommended to Elementary level students.

### \*7 Cambridge FCE / CAE

The course duration is twelve weeks. However, students can choose to start on any Monday (minimum 6 weeks) subject to meeting entry requirements. SPC will conduct an entry proficiency test prior to acceptance to the course.

### \*8 Evening Lesson



Evening class is available for dormitory students only. It helps students to review the lessons from the morning and provides more conversation practice. Classes are scheduled after dinner.

### \*9 On Campus Dormitory (18-)

Dormitory and Homestay students are recommended to check in and check out on the weekend. If students check in or check out on weekdays, extra charges will apply.

ex) Saturday in and Next Sunday out : 1 week fee and 1 extra night fee  
Tuesday in and Next Monday out: 2 weeks fee

### \*10 Free Daily Pick Up & Drop Off

Usually the host family provides the daily transport to school for students under 18 years old. However, once these students get used to the route to school, there is the possibility that students will walk or cycle.

### \*11 Re-Placement Fee

Students can change accommodation from SPC Dormitory to SPC Homestay or vice versa. 2 weeks minimum notice for any changes is required. Students will be charged a re-placement fee and other fees according to SPC refund policy. SPC reserves the right to adjust the fees depending on the individual situation, such as with host families problems.

### \*12 SPC Deposit

The SPC deposit is a refundable fee to protect SPC against damage or broken property. The deposit may also be used in cases of breach of rules. The deposit is refunded to the student on departure.

### \*13 Christmas Homestay Supplement

This is for the period of 24/Dec ~ 1/Jan. This fee applies to all homestay students.

## Sun Pacific College Tuition Refund Policy & Guarantee

1. The enrolment and placement fees are not refundable.
2. Your tuition fees, OSHC fee and accommodation fees will be refunded if you cancel your course 14 or more days before the date of commencement of your initial course. Refund may not be immediate, and will be returned at a time suitable for Sun Pacific College. Exchange rate and bank transfer fee will be paid by students.
3. If you cancel your course less than 14 days before the date of commencement of your course, no tuition fees will be refunded.
4. No refund will be given if you cancel your course on or after the date of commencement.
5. There is no refund for public holidays.
6. If you cancel your course because you were refused a student visa, all course fees and charges will be refunded as per sections 28-29 of the ESOS Act.
7. No refund of tuition fees will be made where your enrolment is cancelled for any of the following reasons;
  - i. Failure to maintain satisfactory course progress
  - ii. Failure to maintain satisfactory attendance
  - iii. Failure to maintain approved accommodation arrangements and health cover
  - iv. Failure to adhere to the discipline code of Sun Pacific College. This includes any behaviour that affects the security of other students, for example, inviting outsiders into SPC without permission, or possessing or consuming alcohol on the premises.
8. In the unlikely event that Sun Pacific College is unable to deliver your course in full, you will be offered a refund of all the course money you have paid to date. The refund will be paid to you within two weeks of the day on which the course ceased being provided. Alternatively, you may be offered enrolment in an alternative course by Sun Pacific College at no extra cost to you. You have the right to choose whether you would prefer a full refund of course fees, or to accept a place in another course. If you choose placement in another course, we will ask you to sign a document to indicate that you accept the placement. If Sun Pacific College is unable to provide a refund or place you in an alternative course the Australian Government provides an International Student Tuition Protection Service, the TPS. This will provide a refund of the tuition fees for courses that you have not received or a partial refund for courses that you have partly received. The refund amount is calculated by the TPS Director.
9. Applications for refunds must be received by Sun Pacific College in writing, addressed to the Director, Sun Pacific College. If you enrolled through an education agent, the fees will be refunded to that agent. This agreement, and the availability of complaints and appeals processes, does not circumscribe your right to pursue other legal remedies nor does this agreement remove your right to take action under Australia's consumer protection laws. If you are concerned about the actions of Sun Pacific College you may approach the State Authority for CRICOS Registration. In Queensland this is the Department of Education. The Director-General of the Department of Education has the power to suspend or cancel the college's registration or a course if a breach of the requirements of registration provision is proved. Concerns about the conduct of the college should be addressed to The Senior Education Officer, Office of Non-State Education, Queensland Department of Education, PO Box 15033, City East, Brisbane, QLD 4002. Complaints must be made in writing.

## Sun Pacific College Conditions of Enrolment

The applicant;

1. understands and accepts the terms of Sun Pacific College's refund policy.
2. understands that some courses require a prerequisite level of English language for entry.
3. understands that s/he will be tested on commencement of the course and placed in a class at the appropriate English language level.
4. understands that s/he must complete all class work, assignments, activities and assessments in order to maintain satisfactory progress.
5. understands that s/he must attend at least 80% of the course, and failing to do so will result in him/her being reported to the Australian Government (student visa holders only)
6. understands that s/he must attend at least 80% of the course, and failing to do so will result in him/her not receiving a graduation certificate. If his/her attendance falls below 70 % he/she will be interviewed by the Director of Studies and given a verbal warning. If the low attendance continues the student's course will be cancelled.
7. understands that s/he must maintain approved accommodation arrangements and health cover.
8. understands that there cannot be a change of school during the course without a written letter of release from Sun Pacific College.
9. has read the Sun Pacific College policies and agrees to abide by them.
10. is aware that school-aged dependants accompanying him/her will be required to pay full fees at a private or government school in Australia.
11. understands that information collected before and during enrolment is done to meet Sun Pacific College's obligations under the ESOS Act and the National Code 2007 as well as ensuring student compliance with the conditions of their visas and their obligations under Australian immigration laws generally. The authority to collect this information is contained in the Education Services for Overseas Students Act 2000 amended 2012, the Education Services for Overseas Students Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007. The information collected can be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, the International Student Tuition Protection Scheme (TPS) Fund Manager. In other instances information collected can be disclosed without consent where authorised or required by law. This information may include personal and contact details, course enrolment details and changes, and circumstances of any suspected breach of a student visa condition.
12. agrees that Sun Pacific College can share information about his/her course and progress with his/her parents and recruiting agent.
13. acknowledges Sun Pacific College's right to change its fees and conditions, cancel or defer courses, and to alter course timetables and class locations at any time without notice.



## Sun Pacific College Deferral, Suspension & Cancellation Policy

1. The decision to defer commencement of studies, suspend studies or cancel an enrolment will be made by the Director.
2. Students wishing to defer the commencement of their studies or suspend their studies must apply to do so in writing to the college using the Sun Pacific College Deferral, Suspension and Cancellation Form.
3. The College may decide to accept an application from a student for deferral or commencement or suspension of study on the following grounds:
  - i. On medical grounds (a medical practitioner's certificate indicating the student is unable to attend class is required); or
  - ii. In exceptional compassionate circumstances beyond the student's control, such as serious illness or death of a close family member (independent evidence of the exceptional circumstances is required);
4. The College may decide to suspend or cancel a student's enrolment on its own initiative as a response to poor behaviour by the student, for example, under 18 year old students smoking, aggressive behaviour, refusing to follow the English only policy. Student poor behaviour will be deemed to have occurred if the student breaches the requirements of the Discipline Code.
5. Students must be informed that any deferral of commencement, suspension or cancellation of enrolment must be reported to DIAC and may affect the status of their student visa
6. If the College intends suspending or cancelling a student visa enrolment where it is not at the student's request, the student must be informed in writing that they have 20 working days to appeal to the College. If the appeal is not upheld or the student withdraws from the appeal process then the College must report the student to DIAC. The suspension or cancelling of the student's enrolment cannot take effect until the appeal process is completed unless there are extenuating circumstances relating to the student's welfare.
7. Student initiated deferral of commencement or suspension of enrolment cannot be granted retrospectively (after the event) or if it was taken by the student without authorisation
8. If students have taken unauthorised leave, they will be recorded as absent and will have their enrolment cancelled if their attendance falls below the College requirements. Student visa students will have their enrolment cancelled and will be reported to DIAC if their attendance falls below the College requirements.
9. All documents relating to a decision to defer commencement, suspend studies or cancel and enrolment must be retained in the student's file for the duration of their enrolment plus two years.
10. If a student is unhappy with any stage of the process to defer commencement, suspend studies or cancel enrolment, they should follow the Sun Pacific College Complaints Procedure.

## Sun Pacific College Accommodation Refunds Policy

If you have paid for SPC accommodation and/or meals and you decide to cancel this arrangement, you must give more than two full weeks notice to receive any refund. A 'full week' is calculated from the day of the week on which you arrived. For example, if you arrived on a Saturday, a full week is the following Saturday (8 days, 7 nights). Once a week has commenced, this is not included in the 'two full weeks notice'.

The Refunds Policy is as follows;

1. Accommodation and/or meals refunds can only be requested during regular office hours on Monday – Friday at reception.
2. The accommodation placement fee is not refundable
3. If you cancel your SPC accommodation and/or meals then the refund will depend on the following timeframe:
  - i. The cancellation date notice is 2 weeks or less: 0% refund
  - ii. The cancellation date notice is more than 2 weeks and up to 12 weeks: 50% refund
  - iii. The cancellation date notice is more than 12 weeks: 100% refund

2 weeks or less notice	More than 2 up to 12 weeks notice	More than 12 weeks notice
0% refund	50% refund	100% refund

4. Note that the fees are dependent on exchange rates which can vary from day to day. Any international bank transfer fees are paid by the student.
5. It is the responsibility of the student to provide correct bank details to SPC in writing.
6. SPC will process the refund as quickly as possible.
7. If you break any of our rules, you may be asked to leave SPC and the Student Dormitory. In this case, there will be no refund from SPC.